

August 20, 2014

Village of Sundridge Municipal Office

Present: Sundridge – Elgin Schneider, Bill deVries
Strong – Merlyn Snow
South River – Jim Coleman, Jeff Dickerson
Machar – Doug Maeck, Ron Bennison
Business Reps – Gary McLaren, Jennifer Farquhar (left at 10:10 a.m.)
MNDM – Carole Mantha
FedNor – Gerry Spooner

Absent: John Newstead, Ron Begin

Delegates: Dyane McCullough (left at 9:45 a.m.)

Staff Present: Caitlin Haggart – Recording Secretary
Kim Dunnnett – Office Administrator
Adam Killah - Economic Development Intern

Delegate – Dyane McCullough – Fire Marshall's Office

The meeting was called to order at 9:00 a.m. by Chair Jim Coleman.

Delegations: Dyane distributed presentation sheet on shared services for Fire Services and Emergency Management. She reviewed the information with the Committee members and expressed that it is best to focus on education, prevention and inspection, and that it is important to have agreements and by-laws in place to regulate the Fire Departments. More municipalities are beginning to share fire services in order to help with costs. Dyane stated she is always available to assist in any matters, and attend future meetings.

General Discussion:

NOHFC Update – Carole formally welcomed Adam Killah to his internship position. Funding was discussed and Carole will forward more information to the Committee members.

FedNor Update – Nothing to be reported

Business Rep Report – Jennifer and Gary reported on the Sunflower Festival stating it was well attended, but didn't feel it was as busy as last year. It did however seem more consistent from previous years. The Sunflower Committee will be holding a meeting in September to review the festival and welcome any comments or suggestions for next year. A comment was put forward from the CAEDA Committee member that communication and advertising was well presented. Over all the Sunflower festival was a great success. Carole Mantha advised that funding may be available in the future if larger activities/performers were booked to increase attendance.

Intern Report – Adam gave a report on his experiences at the Sunflower Festival. He is looking forward to his new position.

EMS Services – Doug Maeck communicated with the members about the meeting on August 26, 2014 at the Dunchurch Community Centre 10:00 a.m. All Reeves and Mayors were invited to attend and it was discussed about taking Deputy Reeves or Mayors or another representative from Council.

MPAC – Assessment of Billboards – Caitlin reviewed correspondence from MPAC and it was discussed between Committee members. More clarification is required and Caitlin will contact MPAC for more information.

Correspondence:

No correspondence

Resolution 2014-52

Moved by: Merlyn Snow

Seconded by: Ron Bennison

Be it resolved that his committee does hereby register Adam Killah for website administration training with Sofa Communications for up to \$400.00 plus HST.

Adoption of Minutes:

Resolution 2014-53

Moved by: Elgin Schneider

Seconded by: J.A.K. Dickerson

Be it resolved that this committee does hereby adopt the minutes of regular meeting of July 16, 2014, as circulated. **Carried**

Approve CAEDA Expenses:

Resolution 2014-54

Moved by: Ron Bennison

Seconded by: Merlyn Snow

Be it resolved that this committee does hereby approve expenses between July 17, 2014 and August 20, 2014 in the amount of \$137.10, and authorize the administrator to issue cheques for the same. **Carried**

New Business:

Since Adam attended the Sunflower Festival supplies of pens, note books and letterhead have depleted and they need to be replenished. A suggestion when ordering is to check on costs per volume, as it can be at a lower cost. A work plan for Adam was discussed, Carole Mantha and the hiring sub-committee will set up a meeting to discuss.

Adjournment:

Resolution 2014-55

Moved by: Doug Maeck

Seconded by: Bill deVries

Be it resolved that this committee does hereby adjourn at 10:45 a.m. until the next regular meeting September 17, 2014 at 9:00 a.m. at the Township of Strong Municipal Office, or at the call of the Chair. **Carried**

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Chair, Jim Coleman

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Recording Secretary, Caitlin Haggart