

**March 2, 2015**

**Township of Strong Municipal Office**

**Present:** Sundridge – Don Richardson  
Strong – Christine Ellis, Les Blackwell  
South River – Jim Coleman  
Machar – Lynda Carleton  
Joly – Bruce Baker, Chris Nicholson  
Business Reps – Gary McLaren, Jennifer Farquhar (left at 7:45 pm)  
Community Resource Rep – Merlyn Snow  
MNDM – Carole Mantha  
FedNor – Gerry Spooner

**Absent:** Luke Preston, Sharon Smith, Bart Wood, Lyle Hall, Ron Begin

**Guests:**

**Delegates:** Jayme Young & Janice Bray – 10 Year Housing and Homeless  
David Gray – Almaguin Chamber of Commerce

**Staff Present:** Kim Dunnett – Recording Secretary  
Adam Killah - Economic Development Intern

The meeting was called to order at 5:30 p.m. by Chair Jim Coleman.

**Delegations:**

Janice Bray gave a background on how DSSAB supports housing and homeless planning. A handout was given to members. Janice shared a power point presentation with the following key points covered;

- Housing First
- IAH Extension Funding
- Housing Challenges
- Housing and Homeless Issues
- Housing Availability
- Housing Quality
- Crisis First
- Priority Housing Needs
- Strategic Priorities

A question and answer session followed the presentation. Janice and Jayme thanked CAEDA members for their time.

David Gray introduced himself to the members and congratulated Joly for joining CAEDA. Dave explained he will be the Administrator for the Showcase Almaguin 2015. The theme for this year is Regional Collaboration and he would like to invite CAEDA to consider having a booth. Dave reviewed the presenters that would be attending. At Showcase Almaguin event Dave would like to introduce AREA, a new group formed by the Almaguin area EDO's, it is a great opportunity to network and meet people at this event. Dave apologized for missing last meeting, but appreciated the members reading his written report.

**Resolution: 2015-11**

**Moved by:** Chris Nicholson

**Seconded by:** Christine Ellis

Be it resolved that his committee does hereby approve Adam Killah attending and setting up a booth at Showcase Almaguin 2015.

***Carried***

**General Discussion:**

NOHFC Update: Carole Mantha updated the members on the Umbrella Project in regards to funding provided. Carole informed everyone that an email may be forthcoming for a program review regarding NCIR project, Adam or Caitlin would probably be the best to answer any questions. Carole informed the group that RED applications submissions are now closed and are being reviewed. Carole will update everyone once the BR&E RED application has been decided, but NECO has graciously provided some funding so far. An RFP will be required to hire a consultant and will be put out in the near future. Most likely will have a cutoff date of the end of March and interviews will held by May.

FedNor Update: Gerry Spooner gave a brief update on the CIINO project. CAEDA's application is in the evaluation stage at this point and will be reviewed and a decision is pending within the next 80 days. Gerry stated he is always available if any questions arise, do not hesitate to contact him.

Business Rep Report: Jennifer Farquhar reported that business members are busy on many different projects at this time. Members are brainstorming together with ideas for Celebrate Almaguin theme, such as selfie campaign and more fun ideas to peak the interests of all age groups. Jennifer stated the business group is currently working on FAB15, Almaguin Chamber of Commerce and business directory. Gary McLaren announced Garvin Cole will be hosting an Employers Council meeting in March, time date and place to still be determined, but if anyone is interested in attending contact Adam Killah or himself.

Intern Report: Adam Killah discussed the following with the attendees;

- FAB15 - Adam updated everyone on the planning process and stated a RED application was submitted for funding support. A date of May 23, 2015 has been set for the event, it

will take place in Burk's Falls at the Arena and Ontario Street. In future years to come a decision was made for the event to move from one community to another. A budget submitted by the Almaguin Chamber of Commerce and a revised version was presented by Adam as well. The members reviewed and discussed the seed money from 2014 Trade Show being used. Adam will keep the committee members updated as things proceed.

**Resolution: 2015-12**

**Moved by:** Les Blackwell

**Seconded by:** Christine Ellis

Be it resolved that his committee does hereby approve a financial contribution in the amount of \$4,500.00 to be used for advertising for the FAB15 Festival and to be returned in an event of a profit or a successful RED Funding application. **Carried**

- Air Park Overview & Development-Joly Township – Adam stated at a recent meeting with Ron Begin and Air Park committee members a discussion took place regarding a paved runway at the Air Park. Letters of intent were presented and more letters are pending. Ron Begin clarified at the meeting that FedNor does not having any funding available for the paving of runways, but however he did review options that are available. Ron suggested that the Air Park Committee should focus on dual uses. The Air Park Committee realizes there are challenges ahead and more investigation will be required, but incentives for renters are needed. Some ideas put forward for an expansion would be a helipad, hanger for repairs and etc... A suggestion was made to consider and see what business would benefit a small airport (i.e. mining industry). A consideration to hold local events at the Air Park was discussed. A further separate meeting was discussed and will be set in future. Carole Mantha will investigate possible funding for paved runways through NOHC, but she stated a clear plan and study for uses will be required to support a request for funding. Carole recommended hiring a consultant to do a feasibility or usage plan, which funding is available for. If any further details are required Carole Mantha would be glad assist.
- AREA - Adam Killah explained the need for the local EDO's to meet and network. The members were very supportive of the AREA group and gave their backing to continue meetings.

**Resolution: 2015-13**

**Moved by:** Don Richardson

**Seconded by:** Bruce Baker

Be it resolved that this committee does hereby support projects and activities of the Almaguin Regional Economic Alliance (AREA) provided that there is proportional contribution by all participating municipalities. **Carried**

Terms of Reference – Voting Members: Voting rights were discussed and at this time Committee Members felt that a change was not necessary and Business Reps agreed. The Terms of Reference was presented and reviewed. The only changes made were to update members now on CAEDA.

**Resolution: 2015-14**

**Moved by:** Lynda Carleton

**Seconded by:** Les Blackwell

Be it resolved that this committee does hereby adopt the CAEDA Terms of Reference as amended. **Carried**

2015 Budget/Cost Sharing: The budget presented by the sub-committee was reviewed and will be recommended to member municipalities.

**Resolution: 2015-15**

**Moved by:** Les Blackwell

**Seconded by:** Don Richardson

Be it resolved that this committee does hereby recommend that each member municipality to contribute \$5,140.00 in 2015 to cover operating expenses from July – December 2015. **Carried**

Almaguin Chamber of Commerce Membership: Becoming a member of the Chamber of Commerce was discussed and members felt CAEDA was the right body to join. Adam Killah will attend meetings and vote on behalf of CAEDA, if he cannot attend a proxy voter will be sent to the meeting in Adams place.

**Resolution: 2015-16**

**Moved by:** Christine Ellis

**Seconded by:** Don Richardson

Be it resolved that this committee does hereby approve CAEDA becoming a member of the Almaguin Highlands Chamber of Commerce at a cost of \$200.00 for 2015 annual dues. **Carried**

Work Plan Sub-committee: A sub-committee was struck and they will meet on March 16, 2015 at 5:30 pm the following members will be attending; Chris Nicholson, Sharon Smith, Merlyn Snow, Don Richardson and Bart Wood. A work plan for Adam Killah will be completed and this group will further help guide and support Adam.

**Correspondence:** None

**Adoption of Minutes:**

**Resolution: 2015-17**

**Moved by:** Les Blackwell

**Seconded by:** Don Richardson

Be it resolved that this committee does hereby adopt the minutes of regular meeting of January 19, 2015, as circulated. **Carried**

**Approve CAEDA Expenses:**

**Resolution: 2015-18**

**Moved by:** Lynda Carleton

**Seconded by:** Les Blackwell

Be it resolved that this committee does hereby approve expenses between January 20, 2015 and March 2, 2015 in the amount of \$10,173.85, and authorize the administrator to issue cheques for the same.

**Carried**

**New Business:**

A couple event dates were shared the Splash for Stacey grand opening will be on June 6, 2015 with a BBQ taking place later in the afternoon and a come & go celebration for Elgin Schneider will be held on April 12, 2015 from 2-4 pm at the Sundridge Community Centre.

Chairman asked if any members could identify objectives or goals. Some ideas put forward were; business growth, bring more jobs to the area, shop local awareness, municipalities identify business locations or expansions, Community Improvement Plan, advertising for events and update Strategic Plan. The Strategic Plan update was discussed more in depth. Setting up of a sub-committee and having a facilitator help organize ideas would be helpful. Adam Killah will find out if FedNor funding would cover the facilitator and he will speak to some consultants to see if they would like to be a facilitator.

The secretary informed the committee members that on the next list of accounts an invoice will be included from Vocam Health & Safety will be included. The secretary reviewed costing and the benefit of this program.

**Next Meeting:** March 16, 2015 - Work Plan Sub-committee  
April 20, 2015 - Regular Meeting

**Adjournment:**

**Resolution: 2015-19**

**Moved by:** Les Blackwell

**Seconded by:** Lynda Carleton

Be it resolved that this committee does hereby adjourn at 7:59 p.m. until the next regular meeting April 20, 2015 at 5:30 p.m. at the Strong Township Municipal Office, or at the call of the Chair.

**Carried**

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**Chair, Jim Coleman**

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**Recording Secretary, Kim Dunnitt**