

**September 3, 2015**  
**Township of Strong Municipal Office**

**Present:** Sundridge – Don Richardson  
Strong – Les Blackwell  
South River – Sharon Smith  
Machar – Lynda Carleton  
Joly – Chris Nicholson  
Business Reps –  
Community Resource Rep –  
MNDM – Carole Mantha  
FedNor –

**Absent:** Ron Begin, Jennifer Farquhar, Luke Preston, Gary McLaren, Merlyn Snow

**Guests:** David Gray

**Staff Present:** Kim Dunnett – Recording Secretary

The meeting was called to order at 5:34 p.m. by Chair Les Blackwell.

**Resolution 2015-39**

**Moved by:** Sharon Smith

**Seconded by:** Lynda Carleton

Be it resolved that this committee does hereby amend the September 3, 2015 agenda to include Canadore College Voucher for eBusiness Program as a discussion item.

***Carried***

**Delegations:** None

**General Discussion:**

MNDM Update: Carole Mantha updated the members on the BR&E project. Carole shared the BR&E survey questions, flyer and the activities from the last task force meeting. Suggestions were given in regards to the flyer. CAEDA Reps were encouraged to reach out to the businesses in their municipality regarding the information sessions. Carole stated if any members have any questions to be added to the survey please bring them to the next meeting. Carole brought forward that NOHFC Intern Program is still taking applications.

FedNor Update: No update

Business Rep Report: No report

Contract Staff: BR&E Project: The members discussed the possibility of a temporary contract worker/consultant and reviewed CAEDA finances with the secretary. The secretary was directed to put together a job description and a sub-committee of Les Blackwell and David Gray was formed to complete the task of hiring a temporary contract worker/consultant.

**Resolution: 2015-40**

**Moved by:** Don Richardson

**Seconded by:** Chris Nicholson

Be it resolved that this committee does hereby authorize the hire of a temporary contract worker/consultant to conduct necessary CAEDA business affairs. **Carried**

EDO Hiring Sub-Committee: A hiring committee was struck consisting of Les Blackwell and Sharon Smith. A suggestion was made to ask Rick Evans to sit on the hiring committee as well. Meetings will start in October and will be scheduled at a later time.

FAB15 Financial Report/Statement: The business reps did not attend the meeting, so the discussion on FAB 15 financial report/statement will be placed on the next meeting agenda.

Agricultural Land: The Chair suggested that agricultural land should be identified in the Strategic Plan and made evident its importance to the area.

Updating Strategic Plan: The group worked together to classify the goals set from the 2009 plan into the following three groups; required, ongoing and not required. The Chair asked everyone to put forward ideas for broad goals or objectives, which were not already identified. The following new items were put forward;

- Information pipeline (i.e. fibre optic network)
- Agricultural Land
- Housing – affordable
- Infrastructure support
- Mapping

Canadore College: Voucher for eBusiness: The Chair reviewed an email with the group sent from Canadore College. The Chair will follow up and get more information on cost and how the program works for the next meeting.

**Correspondence:** None

**Adoption of Minutes:**

**Resolution: 2015-41**

**Moved by:** Sharon Smith

**Seconded by:** Chris Nicholson

Be it resolved that this committee does hereby adopt the minutes of regular meeting of August 6, 2015, as circulated.

**Carried**

**Approve CAEDA Expenses:**

**Resolution: 2015-42**

**Moved by:** Chris Nicholson

**Seconded by:** Lynda Carleton

Be it resolved that this committee does hereby approve expenses between August 7, 2015 and September 3, 2015 in the amount of \$183.71 and authorize the administrator to issue cheques for the same.

**Carried**

**New Business:** None

**Next Meeting:** Thursday, October 1, 2015

**Adjournment:**

**Resolution: 2015-43**

**Moved by:** Sharon Smith

**Seconded by:** Don Richardson

Be it resolved that this committee does hereby adjourn at 19:32 until the next regular meeting October 1, 2015 at 5:30 p.m. at the Strong Township Municipal Office, or at the call of the Chair.

**Carried**

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**Chair, Les Blackwell**

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**Recording Secretary, Kim Dunnett**