

Monday, December 18, 2017
5:30 p.m.
Township of Strong Municipal Office

Committee Present: Sundridge: Lyle Hall
Strong: Jason Cottrell
Machar: Lynda Carleton (absent from meeting)
South River: Sharon Smith
Joly: Chris Nicholson

FEDNOR: Ron Begin (absent with notice)
MNDM: Carole Mantha
AHCC: Will Hollett

Secretary: Skye Buchanan

1. Call to Order at 5:30 p.m.

Meeting was called to order by Chairperson Chris Nicholson at 5:30 p.m.

2. Delegates: None

3. Discussion:

- a. **FedNor Update** – None
- b. **MNDM Update** – Carole Mantha updated the Committee with the updates to the NOHFC programming.
- c. **AHCC Representative Report** – Willy Hollett stated that the Chamber is working on their work plan. At their next meeting in January they will prepare a resolution for contribution, which will be split between BACED and CAEDA.

4. Financial Statements – November 20, 2017 to December 18, 2017

Resolution #2017-71

Moved By: Jason Cottrell

Seconded By: Lyle Hall

Be it resolved that this committee does hereby approve expenses between November 20, 2017 to December 18, 2017 in the amount of \$890.59 and authorize the administration to issue cheques for same.

CARRED

5. Adoption of Minutes – November 20, 2017 and November 30, 2017

Resolution #2017-72

Moved By: Jason Cottrell

Seconded By: Sharon Smith

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of November 20, 2017 as circulated.

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of November 30, 2017 as circulated.

CARRIED

6. New Business:

a. EDO Position

The Committee discussed the updates to the work plan. Chris Nicholson stated that the draft plan has been submitted to Ron Begin. An estimated date for the extension of the EDO position is October 2020.

Chris Nicholson updated the Committee with respect to the EDO Position Job Interviews. Two resumes were received and both individuals were interviewed. Chris Nicholson recommended that Courtney Metcalf (nee Rizzo) be given the position as she was the candidate more suitable for the EDO position.

Resolution #2017-73

Moved By: Sharon Smith

Seconded By: Jason Cottrell

Be it resolved that this committee does hereby agree to hire Courtney Metcalf (nee Rizzo) as the new EDO for CAEDA.

CARRIED

b. Machar Township Resolution

The Committee discussed Machar Township Resolution #258-17, withdrawing from CAEDA. Chris Nicholson suggested that CAEDA take no further steps with respect to their withdrawal. Chris Nicholson told the Committee that he sent a letter to the Township requesting them to stay in CAEDA. Machar responded and stated that they have no interest in staying in CAEDA. Chris Nicholson stated that he reviewed the numbers with administration and that each of the municipalities shares should not go up for 2018.

7. Next Meeting: January 15, 2018 – 5:30 pm

8. Chair for 2018

Resolution #2017-74

Moved By: Lyle Hall

Seconded By: Willy Hollett

Be it resolved that this committee does hereby nominate Chris Nicholson as the 2018 Chair for CAEDA and to nominate Sharon Smith as the 2018 Vice Chair for CAEDA.

CARRIED



9. MTO Signage

Chris Nicholson stated that the CAEDA sign has been moved to a new location and that the location is permanent.

10. Closed Session – none

11. Adjournment

Resolution #2017-75

Moved By: Jason Cottrell

Seconded By: Sharon Smith

Be it resolved that this committee does hereby adjourn at 6:20 p.m. until the next regular meeting on January 15, 2018 at 5:30 p.m. at the Township of Strong Municipal Office, or at the call of the Chair.

CARRIED

Chris Nicholson, Chairperson

Skye Buchanan, Secretary