

Monday, March 19, 8018
5:30 p.m.
Township of Strong Municipal Office

Committee Present: Sundridge: Lyle Hall
Strong: Jason Cottrell (absent)
South River: Sharon Smith
Joly: Chris Nicholson
AHCC: Jennifer Farquhar

FEDNOR: Ron Begin
MNDM: Carole Mantha
EDO: Courtney Metcalf
Secretary: Skye Buchanan

1. Call to Order at 5:30 p.m.

Meeting was called to order at 5:30 p.m. by Chairperson Chris Nicholson.

2. Delegates: None

3. Discussion:

- a. **FedNor Update:** Ron Begin stated that they are two weeks away from year end.
- b. **MNDM Update:** Carole Mantha stated there isn't much new as the provincial election is coming up. They are in the process of getting as many applications in front of the Board as possible.
- c. **AHCC Representative Report:** Jennifer Farquhar stated that the Chamber is currently in the process of updating their website and they are working on the community guide.
- d. **EDO Report:** Courtney Metcalf presented her monthly report.
Website: This has been updated.
Business Welcome Package: This has been completed.
AHCC Community Guide: Courtney advised that they are still working on a revised ad.
Strategic Plan: Courtney asked CAEDA if they would like her to complete the Plan. CAEDA agreed they would like a smaller version of the plan put together.
Blackfly Mud Run: Strong Township is willing to handle the accounts payable and receivable and also provide the insurance for the event.

Feast on Almaguin: The event is still being organized and is scheduled to start April 14, 2018 and run until May 18, 2018.

Resolution No.: 2018-14

Moved By: Sharon Smith

Seconded By: Lyle Hall

BE IT RESOLVED that CAEDA hereby approves the budget amount of \$2,000.00 for the Eat Local Campaign titled "Feast on Almaguin".

CARRIED

Hunter's Bay Radio: The timeslot changed from 6:30 a.m. to 11:30 a.m. and will be ten minutes.

Regional Economical Plan:

Resolution No.: 2018-15

Moved By: Lyle Hall

Seconded By: Sharon Smith

BE IT RESOLVED that CAEDA hereby rescinds Resolution No. 2018-09.

CARRIED

Resolution No.: 2018-16

Moved By: Jennifer Farquhar

Seconded By: Lyle Hall

WHEREAS CAEDA has previously supported in principal the completion of a Regional Economic Development Plan for the Almaguin Highlands; And WHEREAS a grant application to Northern Ontario Heritage Fund Corporation (NOHFC) is already underway through the completion of a Phase 1 Application;

THEREFORE BE IT RESOLVED that CAEDA supports the NOHFC grant application with a financial contribution of \$2,000 to complete a Regional Economic Development Plan.

CARRIED

Workshops: Courtney discussed the workshops she will be assisting with.

Resolution No.: 2018-17

Moved By: Sharon Smith

Seconded By: Jennifer

Farquhar

BE IT RESOLVED that CAEDA hereby approves the total budget amount of \$4,000.00 for Business Workshops, or \$1,000.00 per workshop/event.

CARRIED

4. **2018 Budget Discussions**: A revised budget was presented. The cost is down \$500.00 for Strong Township, Sundridge, and South River.

Resolution No.: 2018-18

Moved By: Sharon Smith

Seconded By: Lyle Hall

Be it resolved that this committee does hereby accept the 2018 Budget in the amount of \$97,110.00. The breakdown of each municipality is: South River - \$6,491.00; Strong - \$6,491.00; Sundridge - \$6,491.00; and Joly \$1,250.00, plus \$500.00 memberships for each municipality.

CARRIED

5. Financial Statements – February 22, 2018 to March 19, 2018

Resolution No.: 2018-19

Moved By: Jennifer Farquhar

Seconded By: Lyle Hall

Be it resolved that this committee does hereby approve expenses between February 22, 2018 to March 19, 2018 in the amount of \$1,560.20, and authorize the administrator to issue cheques for the same.

CARRIED

6. Adoption of Minutes – February 21, 2018

Resolution No.: 2018-20

Moved By: Sharon Smith

Seconded By: Lyle Hall

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of February 21, 2018 as circulated.

CARRIED

7. New Business: EDO – Probation Period

Chris Nicholson stated that he met with the Clerk for the Township of Strong to discuss Courtney Metcalf's probation period. He asked CAEDA if they had anything to bring forward and there wasn't anything.

Resolution No.: 2018-21

Moved By: Sharon Smith

Seconded By: Jennifer

Farquhar

BE IT RESOLVED that CAEDA hereby consider the probation period of the Economic Development Officer, Courtney Metcalf, as complete as of March 31, 2018.

CARRIED

South River Foodland

CAEDA discussed the closing of South River Foodland. Courtney advised she will speak with the manager regarding this to see if CAEDA can be of assistance.

8. Next Meeting: April 16, 2018 – 5:30 pm

9. Closed Session – none

10. Adjournment



Resolution No.: 2018-22

Moved By: Sharon Smith

Seconded By: Lyle Hall

Be it resolved that this committee does hereby adjourn at 5:59 p.m. until the next regular meeting on April 16, 2018 at 5:30 p.m. at the Township of Strong Municipal Office, or at the call of the Chair.

CARRIED

Chris Nicholson, Chairperson

Skye Buchanan, Secretary